

**OKLAHOMA WORKERS' COMPENSATION COMMISSION
SPECIAL MEETING MINUTES
AUGUST 25, 2021, 1:30 P.M.**

STATEMENT OF OKLAHOMA OPEN MEETING ACT COMPLIANCE

Notice of this Special Business Meeting was filed with the Secretary of State's office on Friday, August 20, 2021, at 2:35 p.m. in compliance with the Open Meeting Act.

The agenda was posted at least 24 hours in advance of the meeting, in compliance with the Open Meeting Act. It was posted on the Commission website and at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, the Commission's principal office.

**MINUTES OF THE AUGUST 25, 2021 SPECIAL BUSINESS MEETING OF THE
OKLAHOMA WORKERS' COMPENSATION COMMISSION**

The members of the Oklahoma Workers' Compensation Commission met at 1915 N. Stiles Ave., 2nd floor, Oklahoma City, Oklahoma, on August 25, 2021.

Members present: Chairman Jordan Russell, Commissioner Mark Liotta, and Commissioner Megan Tilly.

Others Present: Andrea Delling, WCC; Collin Fowler, WCC; Tava Jones, WCC; James Lawson, WCC; Ian Steedman, WCC; and Lauren Hammonds Johnson, WCC.

Chairman Russell expressed appreciation for those in attendance. After the roll was taken, Chairman Russell found a quorum present and called the meeting to order at 1:32 p.m.

1. Approval of Minutes

The minutes of the August 19, 2021, Regular Meeting of the Commission were considered for approval.

Motion: Commissioner Liotta moved to approve the minutes of the August 19, 2021, Regular Meeting of the Commission.

Second: Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Liotta, and Commissioner Tilly.

The motion carried.

2. Discussion and Possible Action on Lease Agreement for New WCC Tulsa Office Space

House Bill 4139 (2020) directed OMES to relocate state agencies currently housed within the Kerr Edmondson Building in Tulsa, Oklahoma, including the Workers’ Compensation Commission, to a property owned by the Commissioners of the Land Office (“CLO”). CLO and OMES have identified 201 W. 5th Street in Tulsa, Oklahoma as a relocation site for the WCC’s Tulsa Office. The Commission discussed and considered action on a proposed Lease Agreement with CLO and OMES to occupy this office space.

Chairman Russell presented and answered questions of the Commission.

Motion: Commissioner Liotta moved to approve the lease and authorize the Chair to sign on behalf of the Commission.

Second: Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Liotta, and Commissioner Tilly.

The motion carried.

3. Discussion and Possible Action on the Issuance of a Requisition against the Lease Agreement between the Commission and the Commissioners of the Land Office for Fiscal Year 2022

The Commission will discuss and consider the issuance of requisition to cover Year 1 of a 10-year lease between the Commission and the Commissioners of the Land Office for the Tulsa office space in the 201 Building for FY 2022. The annual total cost of the lease is determined by the individual, joint, and shared lease space occupied by the Oklahoma Workers’ Compensation Court of Existing Claims and the Commission.

Motion: Commissioner Liotta moved to approve the issuance of a requisition against the Lease Agreement for FY22.

Second: Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Liotta, and Commissioner Tilly.

The motion carried.

ADJOURNMENT.....Chairman Jordan Russell

Motion: Commissioner Liotta moved to adjourn.

Second: Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Liotta, and Commissioner Tilly.

The motion carried.

The meeting adjourned at 1:37 p.m.